



**OHIO MEDICAL TRANSPORTATION BOARD
MEETING MINUTES
TUESDAY, JULY 8, 2008**

Members present: Tom Allenstein, Tony Anteau, Mike Bakes, Becky Baute, John Moore, Dr. Schwartz, and David Viola

Staff present: Ronald Grout, Connie White, Diane Conrad, David Trudics, and Michael Bidlack

AAG Representative: Barb Pfeiffer

Absent: Indira Mulligan and Todd Walker

The regular meeting was called to order at 11:21 a.m. by Chair Baute and roll call was taken with Allenstein, Anteau, Bakes, Baute, Moore, Schwartz, and Viola present.

BOARD RELATED MATTERS

Motion was made by Bakes to approve the May 20, 2008 board meeting minutes. Motion was seconded by Allenstein. Motion was approved by all members present.

ENFORCEMENT MATTERS

Grout presented three notices of opportunity for hearings to the board. Motion was made by Anteau to approve and issue NOH #1, NOH #2, and NOH #3. Motion was seconded by Moore. Motion was approved by all members present.

Grout presented a consent agreement to the board with the terms being that the service would voluntarily withdraw its 2008 renewal application and become ineligible to apply for licensure for a period of six months from the date the consent agreement is signed. Motion was made by Moore to approve the consent agreement. Motion was seconded by Bakes. Motion was approved by all members present.

An Evidentiary Review hearing was held with Assistant Attorney General Barb Pfeiffer presenting evidence. AAG Pfeiffer presented affidavits signed by Connie White and Diane Conrad and exhibits for each affidavit. A motion was made by Anteau to deny the renewal application for Good Shepherd Ambulance based upon the evidence presented. The motion was seconded by Allenstein. Motion was approved by all members present.

Grout asked the board to dismiss previous Notices of Opportunity for Hearing that were issued to Urgent Care Transport, Inc. ambulance and ambulette services. OMTB received a letter from the service representative stating the services were closing their doors. Motion was made by Allenstein to dismiss the Notices of Opportunity for Hearing. Motion was seconded by Anteau. Motion was approved by all members present.

OFFICE STAFF REPORT

Grout

Grouts shared with the board the expenditure and revenue reports through the end of June 2008. Grout informed the board that there was approximately \$20,000 loss of appropriation at the end of the fiscal year. The loss was the direct result of an error that occurred at the Department of Administrative Services, Central Service Agency; these funds were supposed to be encumbered but were not.

Grout discussed with the board a call he had received from the City of Parma. The City of Parma is asking the board to settle on an amount for seat belt fines from 1995 to 2002. The City did not keep separate records for the exact amount. A motion was made by Bakes for the executive director to pursue collecting \$48,000 from the City of Parma. The motion was seconded Viola. The motion was passed by all members present.

Grout shared with the board the Violation/Non-Compliance Action Log that will be used to send to Medicaid when services are not in compliance. Grout stated that ODJFS has agreed to allow OMTB to submit a request to the compliance branch to place a service on hold & review. This hold & review status will only be utilized in cases of significant non-compliance, if ODJFS authorizes our request the service will have their funding halted until the matter is corrected and/or legal remedy is achieved. Staff has created a form that will be dedicated to hold and review requests.

Grout shared with the board the aircraft temporary permit and affidavit the air medical services will have to complete. A motion was made by Anteau to add a column on the temporary permit log for "tail #"; once this has been completed then proceed with distribution of the temporary permits and affidavits to each licensed air medical service. Motion was seconded by Allenstein. Motion was approved by all members present.

White

White shared with the board that the letters for Medicare and Medicaid will be sent the following week.

White asked the board if their stay at Shawnee Resort was okay. There was no complaints.

OLD BUSINESS

Funding issues will be left on the agenda as a continuous item. No Report.

NEW BUSINESS

Grout shared with the board a letter received from Rural/Metro Ambulance of Youngstown asking if they could remove the colorimetric devices for End Tidal CO2 and replace them with capnography that attaches to the Life Pak 12s. The board held a discussion and agreed that this would be permissible.

Grout shared with the board an inquiry received from Med-Trans, Inc., relating to the addition of neonatal MoICU level to the existing Adult/Pediatric MoICU's currently in-service at their Miami Valley Hospital satellite locations. Specifically the question related to the physical inability to carry both a stretcher and a mobile isolette at the same time within the transport units. The Board discussed the matter in depth advising that Med-Trans, Inc. shall adopt a written protocol/policy for all neonatal calls mandating compliance with utilization of isolette during these calls. In addition, the service proposed to compliment all transports of this nature with an additional Registered Nurse trained in neonatal care. The Board supported and subsequently agreed that this approach would be satisfactory. In addition the Board stated that an assigned isolette shall be designated to each permitted MoICU operated by the licensee and a policy for compliance with required bio-medical inspections shall be adopted.

RENEWAL APPLICATIONS

Motion was made by Allenstein to approve the ambulance renewal applications (see list below) based upon a satisfactory inspection. Motion was seconded by Anteau. Motion was approved by all members present.

Motion was made by Allenstein to approve the ambulette renewal application (see list below) based upon a satisfactory inspection. Motion was seconded by Anteau. Motion was approved by all members present.

Motion was made by Allenstein to approve the air medical renewal application (see list below) based upon a satisfactory inspection. Motion was seconded by Anteau. Motion was approved by all members present.

Motion was made by Allenstein to ratify the renewal applications for May and June renewals for ambulette services. Motion was seconded by Anteau. Motion was approved by all members present.

NEW SERVICES

Motion was made by Bakes to approve the ambulette applications listed below. Motion was seconded by Anteau. Motion was approved by all members present.

Motion was made by Bakes to approve the ambulance application listed below. Motion was seconded by Anteau. Motion was approved by all members present.

NEW HEADQUARTER LOCATIONS

Motion was made by Allenstein to approve the new headquarter locations (see list below) for the services listed above upon satisfactory inspection. Motion was seconded by Moore. Motion was approved by all members present.

NEW SATELLITE LOCATIONS

Motion was made by Allenstein to approve the above ambulance and ambulette (see list below) locations pending a satisfactory inspection. Motion was seconded by Moore. Motion was approved by all members present.

EXECUTIVE SESSION

Motion made by Allenstein to adjourn to executive session at 12:55 p.m. for the discussion of complaints against licensed services and personnel matters. Motion seconded by Moore. Roll call was taken: Allenstein – Yes, Anteau – Yes, Bakes – Yes, Baute – Yes, Moore– Yes, Mulligan – Absent, Schwartz – Yes, Walker – Absent, and Viola - Yes. Present for executive session for the discussion of complaints against services were Allenstein, Anteau, Bakes, Baute, Moore, Viola, Dr. Schwartz, Grout, White, Conrad, Trudics, Bidlack, and Pfeiffer. Present for executive session for the discussion of personnel matters were Allenstein, Anteau, Bakes, Baute, Moore, Viola, and Dr. Schwartz.

Executive Session adjourned at 1:21 p.m. Return to Regular Session at 1:21 p.m. to discuss action(s) to be taken from Executive Session.

ACTION TO BE TAKEN FROM EXECUTIVE SESSION

A motion was made by Bakes to approve an 8% (2% for the development of the new paperwork manage system, 1% for Rewrite Rules, 1% Newsletter emphasis on penalty avoidance, 2% for Inspector Handbook Update, and 2% for Compliance Document-ODJFS) pay raise for the executive

director with a revision to the evaluation form adding signatures. Motion was seconded by Anteau. Motion was approved by all members present.

Motion was made by Allenstein to accept the 2009 goals from executive director as submitted. Motion was seconded by Anteau. Motion was passed by all members present.

Motion was made by Anteau that a 6 month evaluation of the executive director be conducted by the board chair in January 2009. Motion was seconded by Bakes. Motion was passed by all members present.

Motion was made by Bakes that any board member or staff member may be responsible for any fees incurred as a result of a "no show" at meetings. Motion was seconded by Anteau. Motion was passed by all members present. The board would like for a handbook to be produced for new board members and that the statement about the fees be on the 1st page of the handbook.

OTHER

Grout informed the board that if they want to consider changing the law so they can be compensated, it would not be as difficult as we originally anticipated. The board will discuss at a later date.

NEXT MEETING

The next meeting will be September 16, 2008 at the board offices.

ADJOURNMENT

A motion to adjourn at 1:35 p.m. was made by Allenstein. Motion was seconded by Bakes. Motion to adjourn was approved by all members present.

Respectfully,

Connie White, Secretary

Rebecca Baute, Chair

RENEWAL APPLICATIONS WITH EXPIRATION DATE OF JULY

Ambulance applications received/waiting inspections

48-008-2 Brookside Ambulance Service, Inc. dba Rumpf Ambulance
45-001-2 Courtesy Ambulance, Inc.
68-002-2 Eaton Medical Transport, Inc. dba E.M.T., Inc.
50-002-2 Gold Cross Ambulance Service, Inc. dba Rural/Metro Ambulance
93-016-2 Jan-Care Ambulance Service of the Tri-State
50-008-2 Lane Life Corp.
02-001-2 Lima Allen County Paramedics
78-001-2 LJ Lewis Enterprises dba Action Ambulance
92-014-2 McGonigle Ambulance Service, Inc.
12-002-2 Med-Trans, Inc.
52-002-9 Medina Life Support Team
54-001-9 Mercer County Community Hospital Transport
13-015-4 Milford Community Fire Department, Inc.
25-007-9 Mount Carmel Connection
46-004-2 Robinaugh EMS
79-007-2 Smith Ambulance Service, Inc.
43-009-2 Tri-County Ambulance Service, Inc.
20-003-2 TriMed EMS

Ambulette Applications received/waiting for completed inspection

18-513-5 Atlantic Medical Transportation
18-531-5 B & C Ambulette Service
25-559-5 Bobcat Radio Service Inc.
18-525-5 C & M Quality Transportation
76-513-5 CMJW, Inc. dba Koala Kruizers
18-663-5 Contract Transport Services, Inc.
45-501-5 Courtesy Ambulance, Inc.
18-663-5 Destiny Medical Transportation Inc.
18-665-5 Directions Plus, LLC
68-501-5 E.M.T., Inc.
18-529-5 Future Age, Inc. dba Provide A Ride
50-515-5 Gold Cross Ambulance dba Rural Metro Ambulance
18-645-5 Infinity Medical Transportation
93-501-5 Jan-Care Ambulance Service of the Tri-State
78-505-5 LJ Lewis Enterprises dba Action Ambulance
78-501-5 Lane Life Corp.
70-503-5 Mansfield Ambulance Service
92-501-5 McGonigle Ambulance Service, Inc.
12-501-5 Med-Trans, Inc.
31-505-5 Meda-Care Transportation, Inc.
18-533-5 Medport, Inc.
25-521-5 Mount Carmel Connection
25-587-5 Outreach Medical Transport, Inc.
72-507-5 PC Onboard, LLC dba Hart's Ambulette
18-651-5 Reggie Links, Inc.
18-711-5 Saferides Ambulette
79-501-5 Smith Ambulance Service, Inc.
18-647-5 Suntun Medical Transposrtation, Inc.
43-501-5 Tri-County Ambulance Service Inc.

Air Medical Applications received/waiting for completed inspection

48-405-3 MedCorp, Inc.

RENEWAL APPLICATIONS WITH EXPIRATION DATE OF MAY

Ambulette Applications needing to be ratified

48-515-5 Absolute Freedom Transport Services, LLC
25-507-5 Asakir Medical Transportation
25-503-5 Club for the Ages, LLC
48-527-5 First Call Medical Solutions, LLC
05-501-5 Hocking Valley Health Professional, Inc.
67-501-5 POM Group dba Emerald Transportation
18-623-5 Ware Care

RENEWAL APPLICATIONS WITH EXPIRATION DATE OF JUNE

Ambulette Applications needing to be ratified

18-705-5 Open Arms Transportation, LLC
18-717-5 P.S.C. Transportation, Inc.
78-519-5 State Veterans Medical Transportation

NEW SERVICES

A. Ambulette

1. Jackson Transportation – Jackson, OH (06/28/2009)
2. Ohio Ambulance Solutions, LLC dba Ohio Ambulance – Euclid, OH (05/28/2009)
3. Lifesaver Transportation, LLC – Columbus, OH (06/28/2009)
4. Liberty Contractors Inc. – Columbus, OH (06/28/2009)
5. Med Transportation – Youngstown, OH (06/14/2009)
6. S & S Medical Transportation – Columbus, OH (05/28/2009)
7. Circle The City LLC – Warrensville Hts., OH (06/18/2009)
8. Prime Service Enterprise, Inc. – Columbus, OH (05/28/2009)
9. McArthur Health and Rehab Inc. Db a Twin Maples Nursing and Rehab – McArthur, OH (05/17/2009)

B. Ambulance

1. Ohio Ambulance Solutions, LLC dba Ohio Ambulance – Euclid, OH (05/28/2009)

New Headquarter Locations

A. Ambulette

1. Evergreen Healthcare Services, Inc. – Niles, OH
2. Care Bear Transportation – Cleveland, OH

New Satellite Locations

A. Ambulance

1. Diversified Transportation Services – Toledo, OH Medina
2. Air Care & Mobile Care – Cincinnati, OH West Chester
3. Cincinnati Children’s Hospital – Cincinnati, OH Liberty Township

B. Ambulette

1. Diversified Transportation Services – Toledo, OH Medina