



**OHIO MEDICAL TRANSPORTATION BOARD
MEETING MINUTES
TUESDAY, MAY 20, 2008**

Members present: Tom Allenstein, Tony Anteau, Mike Bakes (11:22), Becky Baute, Indira Mulligan, Dr. Schwartz, David Viola, and Todd Walker (11:16)

Staff present: Ronald Grout, Connie White, Diane Conrad, and David Trudics

AAG Representative: Barb Pfeiffer

Absent: John Moore

The regular meeting was called to order at 11:10 a.m. by Chair Baute and roll call was taken with Allenstein, Anteau, Baute, Mulligan, Schwartz, and Viola present. Walker arrived at 11:16 and Bakes arrived at 11:22.

BOARD RELATED MATTERS

Motion was made by Allenstein to approve the March 18, 2008 board meeting minutes with change made to Conrad's report. Motion was seconded by Anteau. Motion was approved by all members present.

Strategic Plan Update:

Managing Workload (Alenstein, Schwartz & Conrad) –

Alenstein reported he had not had time to get with Schwartz but he had sat down with the staff and went through the application process. Conrad reported that there is a checklist used by the office for each application received and that she and Trudics had changed the checklist after discussion with Alenstein and suggested that the checklist be revised every few years. Conrad also reported that the same things being omitted from the applications (renewal or new) are the same over and over. Follow-up time getting in contact with the services regarding missing information or no application is causing delays. A checklist has also been established that is sent with renewal applications as to what needs to be sent in with the application which seems to be putting fewer services on delay. Report back in July. The focus was on the application, they will continue to work on more web-based applications and education.

Education (Walker, Viola & Trudics) –

Walker had not been able to meet because of schedule conflicts. They are looking at Frequently Asked Questions (FAQ) from the education stand point. The group is looking into breaking questions down by area. Trudics reported that there were 1600 copies of newsletters being sent to the licensed services, public departments, board members, OMTB mailing list, hospitals (through OHA), legislators, and Governor's office to get information out to people. Viola stated he received a call from a public FD about the newsletter. Viola suggested that maybe consider doing a round table at OMTB (once a year).

Licensure/Enforcement (Anteau, Allen, & White) -

Anteau reported that we are looking at initial licensure, White's OCPM project, and possibly piggy backing on managing workload. The group is looking at the enforcement issues. The office has been extremely busy working with other agencies (FBI & Medicaid). Anteau inquired about having a letter from the board for reimbursement rates sent to the Governor's office.

Discussion was held about having a letter from the board to approach the Governor's office with concerns about reimbursement. Grout suggested that the letter focus more on the loss of jobs in Ohio because companies will not have the funds to continue operating.

Communication (Baute, Mulligan, & Trudics) –

Baute stated that Trudics worked on this. Results of surveys of renewal & customer service were given. Email distribution list has been completed and just needs to be kept updated. They are looking into placing either "On-going FAQ" page or "How To" page to the OMTB web-site.

Trudics will continue to maintain the web-site and keep it up to date.

Grout discussed the customer survey that was sent out to the services. This survey was mandated from the Governor's office, however, the mandated suggested conducting a survey not that you had to but Grout decided to conduct the survey. Shortly after the completion of the survey, the office was audited about the office policy for staffing. The 5th element of the mandate did not apply to OMTB. Grout reported that OMTB complied with every area. The raw data was given to the Governor's office.

Funding (Bakes, Moore, & Grout)-

Grout informed the board that he has met with a supervisor of ODJFS – Audit Unit regarding cases and suggested trying to work hand in hand with each other. Grout shared with the board information about creating an Integrated Enforcement System (HHS, AG Fraud Unit, and JFS). Conceptually if all parties would entertain this approach, there could steady funding by stopping fraud in its earliest stages. Bakes had nothing to add and state he was unable to meet because of scheduling.

Baute wants a "May 2008" column added to the strategic plan and a member from each area give update information to Trudics for him to complete. Baute asked each group to report in July and then maybe quarterly. Baute reminded the board that the strategic plan is a public document and feels the board should keep working on it.

Position Paper for Division of EMS – Grout shared with the board a letter sent to the Division of EMS on "Regarding EMT Inter-facility Transport of Patients and the Scope of Practice". The Division of EMS had a committee meeting – one OMTB board member was told that OMTB did not respond to scope of practice paper. Baute does not feel this board should have a position because we do not have authority over this issue. Baute does believe that OMTB should show support to the Division of EMS on this issue. Anteau agrees with position that we support EMS. Grout tried to focus the position paper on the information that was sent in the November newsletter. Grout researched and found a program called C3IFT from West Virginia. This program allows for a mid-level of transportation for those to sick for an ALS unit, yet not sick enough to justify the utilization of a Mobile Intensive Care Unit. Grout forwarded the information he received from the director of West Virginia to the Division of EMS.

Ethics Commission – Grout informed the board members that if you leave the board for any reason within a calendar year, you are still required to file a Financial Disclosure for that year. Ethics Commission sends the required forms directly to the individual. For future filings that are not returned by the due date, the Board may require the individual to pay the late penalty. If member leaves, send certified letter contact them to let them know they will be responsible for filing the Financial Disclosure

form and any penalty will be the responsibility of the flier beginning January 2009. Motion by Allenstein, Second by Bakes.

Medicaid Letter – Grout will work on redrafting the letter with emphasis on potential loss of jobs and potential financial loss for Ohio. After developing the letter, the board wants Grout to make contact with the Boards & Commissions director to seek direction regarding these concerns, the potential impact on Ohio and how to approach Governor Strickland. Motion was made by Allenstein to have the director draft a letter concerning reimbursement issues. Motion was seconded by Walker. Motion was approved by all members present. Walker shared that he meets with Medicaid about every 3 months and that the population is growing about 12% a year.

ENFORCEMENT MATTERS

730052 – Motion by Anteau to issue the NOH. Motion was seconded by Bakes. Motion was approved by all members present.

735095 – Motion by Anteau to issue the NOH. Motion was seconded by Bakes. Motion was approved by all members present.

180562 - Motion by Anteau to issue the NOH. Motion was seconded by Bakes. Motion was approved by all members present.

315235 - Motion by Anteau to issue the NOH. Motion was seconded by Bakes. Motion was approved by all members present.

Motion was made by Anteau that if the service requests a hearing, the office is to hire a hearings officer. Motion was seconded by Mulligan. Motion was approved by all present.

OFFICE STAFF REPORT

Grout

Grout discussed the financial statements as of May 13, 2008. The current cash balance is \$174,000. Grout reported that the cash reserve should start to increase, this as a result of the 2009 renewal process. To date, the finances are right on target. The year-to-date expenditures are right on track to end of fiscal year 2008. Next year's budget has small increase.

Grout asked the board members for a definite yes or no as to them attending the July meeting to be held at Shawnee State Resort. Walker reported he won't be there due to scheduling conflicts. Bakes reported that he may also have scheduling conflict. The office will email the information to the board members.

White

White shared with the board the letter sent to Medicare for the May renewals.

White shared with the board the letter sent to Medicaid for the May renewals.

White reminded the board members whose terms are up for reappointment to send in the letter of interest.

Conrad

Renewal applications moving along more rapidly with new checklist. Conrad suggested that the Board consider checklist reviews every 2-3 years. In addition, Conrad emphasized the need to remind licensees of existing rules and rule changes through various means of media.

Trudics

Trudics had nothing further to report than what was discussed during the Strategic Plan discussion.

OLD BUSINESS

Funding issues will be left on the agenda as a continuous item.

NEW BUSINESS

A refund request from Hometown Transportation LLC was shared with the board. A motion was made by Allenstein to inform the service OMTB does not offer refunds and to deny refund request. Motion was seconded by Walker. Motion was approved by all members present.

RENEWAL APPLICATIONS

Motion was made by Bakes to approve the ambulance renewal applications (see list below) based upon a satisfactory inspection. Motion was seconded by Anteau. Motion was approved by all members present.

Motion was made by Bakes to approve the ambulette renewal application (see list below) based upon a satisfactory inspection. Motion was seconded by Anteau. Motion was approved by all members present.

Motion was made by Bakes to approve the air medical renewal application (see list below) based upon a satisfactory inspection. Motion was seconded by Anteau. Motion was approved by all members present.

NEW SERVICES

Motion was made by Anteau to approve the ambulette applications listed below. Motion was seconded by Walker. Motion was approved by all members present.

Motion was made by Anteau to approve the air medical applications listed below. Motion was seconded by Walker. Motion was approved by all members present.

NEW HEADQUARTER LOCATIONS

Motion was made by Allenstein to approve the new headquarter locations (see list below) for the services listed above upon satisfactory inspection. Motion was seconded by Walker. Motion was approved by all members present.

NEW SATELLITE LOCATIONS

Motion was made by Allenstein to approve the above ambulance, ambulette, and air medical (see list below) locations pending a satisfactory inspection. Motion was seconded by Walker. Motion was approved by all members present.

OTHER

Grout shared with the board that a service under consent agreement has not sent in the payment which was due the 1st. AAG Pfeiffer reminded the board of the statute regarding not complying with a consent agreement. Baute suggested contacting the service stating that other actions will be taken if future payments are not received by the due date. Anteau asked about putting some type of fees for late payments or administrative fees. That option will be looked into by the office. Motion was made by Allenstein to call the service and inform them that this is the last contact for payment and that all future payments are to be received by the 1st of the month, also send a follow-up letter to reiterate the phone conversation. Motion was seconded by Anteau. Motion was approved by all members present.

Discussion was held about being able to pay fees by credit cards or having payments sent from their account with Medicaid. Grout will look into credit card payments and having payments from Medicaid.

NEXT MEETING

The next meeting will be July 7-8, 2008 at Shawnee State Resort.

ADJOURNMENT

A motion to adjourn was made by Allenstein. Motion was seconded by Mulligan. Motion to adjourn was approved by all members present.

Respectfully,

Connie White, Secretary

Rebecca Baute, Chair

RENEWAL APPLICATIONS WITH EXPIRATION DATE OF MAY

Ambulance applications received/waiting inspections

25-001-2 1st Advanced Transportation
22-003-2 Cedar Point
04-016-4 Community Care Ambulance Network, Inc.
50-024-2 LifeFleet, LLC
47-001-2 LifeCare Ambulance, Inc.
47-009-2 Lorain LifeCare Ambulance Service, Inc.
71-025-2 P.H. Glatfelter
85-014-2 Smith Ambulance of North East Ohio, Inc.
46-022-2 Transportation Research Center, Inc.

Ambulette Applications received/waiting for completed inspection

25-513-5 1st Advanced Transportation
18-707-5 3 Ease Home Health Care, Ltd.
18-503-5 A-1 Medtran, Inc.
73-513-5 Able Medical Transport of Southern Ohio, LLC
18-507-5 Adult Latchkey
18-501-5 ANF Medical Transportation, Inc. dba Safe and Sound Transport
50-527-5 Angel Carriers
08-503-5 Brown County Senior Citizens Council
18-517-5 Care Bear Transportation
77-519-5 City Yellow Cab Company
02-501-5 Clymer Medical Transport Inc.
04-501-5 Community Care Ambulance Network, Inc.
18-629-5 DR Healthcare Transportation, Inc.
25-501-5 Diligent Mobility Assistance Wheelchair
18-509-5 Dobb, Inc.
57-515-5 Eagle One Medical Transport
23-501-5 Fairfield Center for Disabilities and Cerebral Palsy
18-703-5 First Choice Home Health of Ohio Medical Transportation Board
18-699-5 Harmony House Transportation
31-501-5 Hometown Transportation LLC
80-501-5 Kare Medical Transport Service, Ltd.
50-501-5 LifeFleet LLC
46-501-5 Logan Acres Nursing Home
77-501-5 Mitchen's Transportation Service, Inc.
50-525-5 Niles Transportation
25-515-5 Nubia Medical Transportation
18-635-5 Parma Community General Hospital dba Eldercenter
25-581-5 Peace Transportation Corp.
85-501-5 Smith Ambulance of North East Ohio, Inc.
18-519-5 Thomas Transportation
48-501-5 TLC Transportation
25-505-5 Health Care Transport

Air Medical Applications received/waiting for completed inspection

57-401-3 CareFlight Air and Mobile Services
18-403-3 University Hospital Medevac

RENEWAL APPLICATIONS WITH EXPIRATION DATE OF MARCH

Ambulance Applications needing to be ratified

52-016-2 Medic EMS LLC

Ambulette Applications needing to be ratified

18-695-5 Able Transportation Services LLC
31-519-5 Community Angels Ambulance dba EMS Ambulance
25-579-5 Express Medical Transportation Inc.
18-697-5 Medsource Home Care Transportation
51-503-5 Onsite Alternative Transport Systems
25-547-5 Round Trip Transportation, Inc.
31-521-5 Starlite Transportation LLC
25-575-5 Taylor Transportation Service
25-571-5 Universal Health Care Services Inc.
18-673-5 Weathers Transport & Associate

NEW SERVICES

A. Ambulette

1. Good Hands Supported Living LTD – Columbus, OH (02/28/2009)
2. Local Medical Transportation Services – Cincinnati, OH (03/30/2009)
3. All Care Transportation – Cleveland Hts., OH (04/28/2009)
4. ProMedica Transportation Network – Toledo, OH (05/14/2009)
5. County Med – N. Olmsted, OH (04/14/2009)
6. SRT Medical Transportation – Whitehall, OH (03/28/2009)
7. Harris Medical Transport – Columbus, OH (02/28/2009)
8. R & M Transportation – Cincinnati, OH (03/30/2009)

B. Ambulance

1. E.M.S. Professionals, Inc. – Cincinnati, OH (04/14/2009)

New Headquarter Locations

A. Ambulette

1. Local Medical Transportation Services – Cincinnati
2. All American Ambulette Services – Mansfield
3. PC Onboard, LLC dba Hart's Ambulette - Fremont
4. Canal Transport - Akron

New Satellite Locations

A. Ambulance

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|---|-----------------------------------|
| 1. ProMedica Transportation – Toledo | Maumee |
| 2. MedCorp, Inc. – Toledo | Piketon, Gallipolis,
Lexington |
| 3. MedCorp EMS South, LLC – Toledo | Piketon, Gallipolis,
Lexington |
| 4. Life Ambulance Service – Portsmouth | Hillsboro |
| 5. Emergency Medical Transport, Inc. – Canton | Cadiz |

B. Ambulette

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| 1. | MedCorp, Inc. – Toledo | Piketon, Gallipolis |
| 2. | MedCorp EMS South, LLC – Toledo | Piketon, Gallipolis |
| 3. | Life Ambulance Service – Portsmouth | Hillsboro |
| 4. | Meda-Care – Cincinnati | Cincinnati |
| 5. | Emergency Medical Transport, Inc. – Canton | Cadiz |

C. Air Medical

- | | | |
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| 1. | Stat Medevac – West Mifflin, PA | Mercer, PA &
Wintersville, OH |
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