



**OHIO MEDICAL TRANSPORTATION BOARD
MEETING MINUTES
TUESDAY, MARCH 18, 2008**

Members present: Tom Allenstein, Tony Anteau, Becky Baute, John Moore, Dr. Schwartz, and Todd Walker, Mike Bakes (12:34)

Staff present: Ronald Grout, Connie White, Diane Conrad, Michael Bidlack, and David Trudics

AAG Representative: Barb Pfeiffer

Excused Absence: Indira Mulligan, and David Viola

The regular meeting was called to order at 11:03 a.m. by Chair Baute and roll call was taken with Allenstein, Anteau, Baute, Moore, Schwartz, and Walker present. Bakes had an excused absence and arrived at 12:34 p.m. Mulligan and Viola had excused absences.

BOARD RELATED MATTERS

Motion was made by Anteau to approve the January 14, 2008 special board meeting minutes. Motion was seconded by Walker. Motion was approved by all members present.

Motion was made by Anteau to approve the January 15, 2008 regular board meeting minutes. Motion was seconded by Walker. Motion was approved by all members present.

Baute reviewed the strategic plan from Steve Wermuth. There were five main objectives to the plan. They are as follows: Funding, Managing Workload, Education, Licensure/Enforcement, Communication. Baute suggested having 2 board members work on an objective with the office staff. The following groups were formed: Allenstein, Schwartz, & Conrad – Managing Workload; Anteau, Allenstein, & White - Licensure/Enforcement; Baute, Mulligan, & Trudics – Communications; Bakes, Moore, & Grout – Funding; Walker & Viola, & Trudics – Education. These groups will report back to the board at the May 2008 meeting. The proposed mission statement (To ensure through education, inspection, and licensure that all medical transportation organizations provide appropriate care and safe transportation for the citizens of Ohio) was reviewed by the board. A motion was made by Anteau to approve the strategic plan and mission statement. The motion was seconded by Moore. Motion was approved by all members present. Grout informed the board that OBM is still carving out what the board will be able to do. He will inform the board as information is available.

Pfeiffer reviewed the summary suspension templates the board would use to suspend a license. Pfeiffer reviewed the ORC code (4766.11) that the board has the authority to use summary suspension. She reviewed the action the board would have to take to be able to issue a summary suspension. By having the templates ready, the staff would be able to issue the summary suspension immediately. Motion was made by Anteau to make a resolution that in the absence of the chair and executive director, the vice-chair and senior administrative office staff member would be the designees to be able to make the decision. The motion was seconded by Allenstein. The motion was approved by all members present.

OFFICE STAFF REPORT

Grout

Grout discussed the expense/revenue account. He stated that the end of March will end the 3rd quarter. The office expenses are running approximately \$108,000 per quarter. Grout reported that he is not foreseeing any budget issues this fiscal year. Grout discussed the cash reserve. We have a quarter amount of funding reserved at this time. He would like to have enough reserve to fund half a year. Allenstein asked if one quarter might have more expenditures than others. Grout explained that there really is no huge fluctuation in expenses in any quarter. Baute asked about the Ambulance Trust Fund. Grout explained that was the old revenue account before the board changed to 4K9. Allenstein asked about the amount Grout wanted to have in reserve. Grout explained that he would like to have around \$300,000 in reserve. Grout explained that in past history, the Governor's office took \$18,000 from the reserve. Grout informed the board that the capital expenditures for OMTB total around \$4,600.

Grout discussed proposed rule changes that would allow states the option to eliminate non-emergent transports from funding. If funding avenue is removed, there would be citizens removed from transports that need care. Grout would like to develop a letter to ask the Center for Medicaid/Medicare Services (CMMS) to consider not eliminating non-emergency transports payment provision as proposed in current language. American Ambulance Association will be writing a letter and may be able to use parts of their letter. Motion was made by Allenstein to allow Grout to develop a letter asking CMMS to consider not eliminating non-emergency transport payments and seek approval from the Governor's office prior to mailing. Motion was seconded by Walker. Motion was passed by all members present.

White

White shared with the board the letter sent to Medicare for the March renewals.

White shared with the board that the letter to be sent Medicaid for March renewals will be faxed next week.

White informed the board that July meeting at Shawnee State Resort will still be held.

White shared with the board her project synopsis for OCPM. Allenstein made a motion to approve White's OCPM project entitled "Application Processing Time Reduction". Moore seconded the motion. Motion was approved by all members present.

Conrad

Conrad stated that in the past March renewals were 1-2 dozen and there are now over 75 applications for March renewals. Seven applications still needed for renewal. All ambulance and air medical applications have been received. Approximately 2/3 of the applications have been sent to inspectors. There is a lot amount of time spent contacting the services to get applications completed. Conrad would like to have the renewal directions updated to hopefully assist in the applications being more complete when received by the office. Four applications received for March renewals were complete. Grout informed the board that the office is looking at the information asked on the application and that some of the information will probably be removed from the application. Pfeiffer explained the issue with the service name not matching the Secretary of State's listing.

Anteau asked about the on-line application process. Grout shared that right now it is not cost effective for the board due to level of encryption needed and costs associated with 25 inspectors.

Trudics

Trudics shared with the board the newsletter. Trudics had asked for articles from the board, but nothing was received. Next newsletter is due out mid-June. Trudics again requested the Board's participation. Trudics is not looking for anything in particular but asked that it pertain to the industry and maybe concerns that maybe out there. Trudics asked the members to send in pictures that can be used in the newsletters. He has received pictures from Baute, Allenstein, and Anteau. The board asked that the disclaimer be put at the end of the guest article. Many ideas were discussed for future articles. Allenstein will write an article for the June newsletter. Anteau suggested doing a lottery of sorts for the services that send in correct and completed renewal applications. Allenstein suggested including the strategic plan in the newsletter.

OLD BUSINESS

Funding issues will be left on the agenda as a continuous item.

NEW BUSINESS

Grout shared a Wheelchair Passenger Assistance Course outline that was received from an ambulette service. Allenstein asked how the board follows up on the course. If they used the DRIVE program, no follow up is done. Conrad stated that some of our inspectors ask the employee that is assisting in the inspection how they handle wheelchair clients. Allenstein suggested asking the service for the materials used to teach the course. Anteau suggested that the inspectors review the information used for the program. Schwartz had concerns with "valid" from the OAC. Walker suggested defining "valid program". Grout would like to submit a template for the May meeting that would outline "valid program". Pfeiffer suggested defining copy of valid program and also maybe list the programs that OMTB are aware of.

RENEWAL APPLICATIONS

Motion was made by Allenstein to approve the ambulance renewal applications (see list below) based upon a satisfactory inspection. Motion was seconded by Walker. Motion was approved by all members present.

Motion was made by Allenstein to approve the ambulette renewal application (see list below) based upon a satisfactory inspection. Motion was seconded by Walker. Motion was approved by all members present.

Motion was made by Allenstein to approve the air medical renewal application (see list below) based upon a satisfactory inspection. Motion was seconded by Walker. Motion was approved by all members present.

NEW SERVICES

Motion was made by Moore to approve the ambulette applications listed below. Motion was seconded by Anteau. Motion was approved by all members present.

Motion was made by Moore to approve the air medical applications listed below. Motion was seconded by Anteau. Motion was approved by all members present.

NEW HEADQUARTER LOCATIONS

Motion was made by Anteau to approve the new headquarter locations (see list below) for the services listed above upon satisfactory inspection. Motion was seconded by Moore. Motion was approved by all members present.

NEW SATELLITE LOCATIONS

Motion was made by Moore to approve the above ambulance, ambulette, and air medical (see list below) locations pending a satisfactory inspection. Motion was seconded by Anteau. Motion was approved by all members present.

OTHER

Grout discussed with the board that at the January meeting there were five services that action was taken against, one service has already defaulted with the consent agreement. Grout would like for the board to approve sending a Notice of Opportunity for Hearing. Canal Transport's check for payment has been received. No further action needs to be taken at this time.

NEXT MEETING

The next meeting will be May 20, 2008 at 1952 West Broad Street, Columbus, OH.

ADJOURNMENT

A motion to adjourn was made by Anteau. Motion was seconded by Allenstein. Motion to adjourn was approved by all members present.

Respectfully,

Connie White, Secretary

Rebecca Baute, Chair

RENEWAL APPLICATIONS WITH EXPIRATION DATE OF MARCH

Ambulance applications received/waiting inspections

18-064-2 Carcyn Services, Inc. Db a Nurse's Choice
31-024-9 Cincinnati Children's Hospital
39-022-4 Citizens Ambulance Service, Inc.
01-016-2 Eastern Area Specialty Transport, Inc.
76-006-2 Emergency Medical Transport, Inc.
18-056-2 Good Shepherd Ambulance
15-006-2 KLG Mobile Intensive
48-014-2 MedCorp Inc.
67-002-2 North East
15-012-2 North Star Critical Care, LLC
18-018-2 Physicians Ambulance db a Physicians Medical Transport Team
18-008-2 Secure Care Transportation Group, LLC
19-006-2 Spirit Medical Transport, LLC
73-005-2 Urgent Care Transport, Inc.

Ambulette Applications received/waiting for completed inspection

77-529-5 Amanda's Transportation Service
18-609-5 Carcyn Services, Inc. Db a Nurse's Choice
01-503-5 Eastern Area Specialty Transport, Inc.
76-511-5 Emergency Medical Transport, Inc.
32-503-5 Fostoria Community Hospital Communivan
18-619-5 Gordons Medical Transportation LLC
31-523-5 Jackson Elite Transportation
25-511-5 Jackson's Accessible
15-507-5 KLG Mobile Intensive
48-519-5 MedCorp EMS South LLC
48-513-5 MedCorp Inc.
47-505-5 New Life Transportation Services
50-525-5 Niles Transportation
50-523-5 Nobility Medical Transportation
15-509-5 Ohio Valley Home Care, Inc./Senior Link Adult Day Service
18-515-5 On Call Transportation, LLC
18-611-5 Physicians Ambulance Service Inc.
43-507-5 Speedway Transportation LLC
19-505-5 Spirit Medical Transport, LLC
43-505-5 Star Safety Corp.
25-549-5 Team Transportation Resources, Inc.
77-525-5 United Disability Services
73-509-5 Urgent Care Transport, Inc.
18-691-5 Viceroy Transportation Limited

Air Medical Applications received/waiting for completed inspection

25-401-3 Ohio Medical Transportation, Inc. db a Medflight Of Ohio
18-401-2 Cleveland Metro Life Flight
48-401-3 Promedica Transportation Network
48-403-3 St. Vincent University of Toledo Medical Center St. Rita's Life Flight
92-401-3 Center for Emergency Medicine of Western PA db a Stat Medevac
31-401-3 Air Care & Mobile Care, University Hospital

RENEWAL APPLICATIONS WITH EXPIRATION DATE OF JANUARY

Ambulette Applications needing to be ratified

77-507-5 Canal Transport Corporation
78-509-5 Care 4 Mobility, LLC
31-515-5 CGG, Inc.

18-539-5	First Choice Transportation
31-529-5	In Good Hands Medical Transportation, LLC
25-535-5	SSD of Columbus, Inc. dba Safelift
18-689-5	Star Medical Transportation

NEW SERVICES

A. Ambulette

1. Sunrise Medical Transportation, LLP – Euclid, OH (expiration 01/17/2009)
2. LBS International dba Friendly Care Agency – Reynoldsburg, OH (expiration 01/28/2009)
3. Rees' Wheelchair Mobility Service – Akron, OH (expiration 01/17/2009)
4. Almaz Transportation – Wickliffe, OH (expiration 02/14/2009)
5. East Toledo Family Center, Inc. – Toledo, OH (expiration 01/17/2009)
6. Evergreen Healthcare Services, Inc. – Girard, OH (expiration 01/17/2009)
7. Nova Medical Transportation, Inc. – Niles, OH (expiration 01/17/2009)
8. Midwest Medical Transportation – Cincinnati, OH (expiration 03/14/2009)
9. Local Medical Transportation Services – Cincinnati, OH (expiration 03/30/2009)

B. Air Medical

1. EraMed LLC – Cleveland, OH (expiration 03/14/2009)